



**Jammu & Kashmir  
Academy of Art, Culture & Languages  
Camp Office, Jammu**

**Subject : Tentative Seniority list of members of JKAACL service as it stood on 01/01/2025.**

**Academy Order No. 05 of 2025  
Dated 07 / 02 /2025**

Whereas, final seniority list of members of JKAACL service was issued by the Academy vide Order bearing endorsement No. AACL/SL/2022-23/1709-15 dated 30/09/2022;

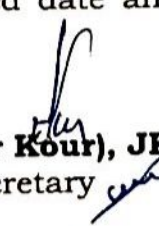
Whereas, tentative seniority list of members of JKAACL service was consequently issued by the JKAACL vide order bearing endorsement No. PS/Secy/2022-23/276-84 dated 02/01/2023;

Whereas, during the interim period between 2023 and till 31/12/2024 some members of the JKAACL service have retired thus necessitating issuance of an updated and fresh tentative seniority list.

Now, therefore, tentative seniority list of members of JKAACL service as it stood on 01/01/2025 forming Annexure "A" and "B" to this order is hereby notified inviting objections, if any, from members of the JKAACL service with respect to their individual seniority within seven days from the date of issuance of the seniority list.

Requests for correction of seniority would only be entertained and processed in cases where sufficient material evidence is produced by the concerned employee through proper channel for effecting correction with respect to his / her seniority position.

Objections, if any, received beyond the stipulated date and without material evidence shall not be entertained.

  
**(Harinder Kour), JKAS**  
Secretary

No. JKAACL/2024-25/4429-36

Dated 07/02/2025

Copy to:

- 1) Additional Secretary Central, JKAACL, Camp Office, Jammu.
- 2) Additional Secretary (K), JKAACL, Divisional Office, Kashmir.
- 3) Head of Office, JKAACL, Divisional Office, Kashmir/Jammu.
- 4) SOCA, JKAACL, Sub Office, Doda/Kathua/Rajouri.
- 5) Accounts Officer, JKAACL, Camp Office, Jammu.
- 6) P.A. to Secretary JKAACL, Central Office, Srinagar.
- 7) Academy Order file.
- 8) Notice Board.



Amnawo - "A" ①

JAMMU AND KASHMIR  
ACADEMY OF ART CULTURE & LANGUAGES  
SRINAGAR/JAMMU

Sub: Tentative Seniority list of Gazetted Staff of JKAACL as it stood on 01/01/2025.

**Executive Cadre**

**Deputy Secretary —Level-11( 67700-208700)**

S. No.	Name of the officer with designation	Pay Level	Qualification	Date of Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Syed Shakeel-ul-Rehman Dy. Secretary (K)	Level-11 ( 67700-208700)	M.A. in Social Work (Gold Medalist), PG Diploma in Journalism & Mass Communication, PG Diploma in Folklore and Culture Studies, Diploma in IT, Advance Diploma in Software Technology.	18/02/1977	11/11/2009	09/09/2013	28/02/2037	Divisional Office Kashmir

**Editorial Cadre**

**Chief Editor—Level-11 (67700-208700)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Dr. Javaid Rahi Chief Editor(Gojri)	Level-11 (67700-208700)	M.A., Urdu, Ph.D.	01/09/1970	28/07/1994	12/09/2009	31/08/2030	Divisional Office Jammu

Sum d [Signature]

### Editors / Editor-cum-Cultural Officer, Gojri / Pahari---Level-10A (56600-179800)

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Shafiq-ur-Rehman Editor Arabic Granted Selection Grade Level-11(67700-208700)	Level-11 (67700-208700)	M.A, Arabic NET in Arabic	25/05/1972	09/10/2006	20/08/2011 Granted Selection Grade	31/05/2032	Divisional Office Kashmir
02	Dr. Abid Ahmad Bhat Editor English	Level-10A (56600-179800)	M.A, M. Phil, Ph.D(English)	12/02/1977	24/11/2006	—	28/02/2037	Divisional Office Kashmir
03	Sh. Popinder Singh Editor Punjabi	Level-10A (56600-179800)	M.A, Punjabi B.Ed.	05/09/1974	15/01/2010	16/01/2013	30/09/2034	Divisional Office Jammu
04	Sh. Javaid Iqbal Khan Editor (Kashmiri)	Level-10A (56600-179800)	B. Sc.	03/10/1975	25/10/2002	09/09/2013	31/10/2035	Divisional Office Kashmir
05	Dr. Shahnawaz Editor-cum-Cultural officer (Gojri)	Level-10A (56600-179800)	M.A, Urdu Ph.D.	02/05/1977	17/10/2002	24/12/2014	31/05/2037	Divisional Office Jammu
06	Sh. Mohd. Ayub Mir Editor-cum-Cultural Officer (Pahari)	Level-10A (56600-179800)	M.A Urdu	10/12/1965	22/08/2003	03/09/2015	31/12/2025	Divisional Office Kashmir
07	Dr. Rattan Lal Editor Dogri	Level-10A (56600-179800)	M.A, (Dogri) Ph. D (Dogri)	25/02/1969	15/05/2007	15/06/2017	28/02/2029	Divisional Office Jammu

### Assistant Editors ---Level-8 (47600-151100)

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Dr. Ifkhar Ahmad Shah Assistant Editor (K)	Level-8 (47600-151100)	M.A, Kashmiri (Double Gold Medalist) M. Phil, Ph.D., NET	05/08/1971	08/09/2006	27/07/2010	31/08/2031	Divisional Office Kashmir
02	Dr. Mohd. Rafiq Khan Assistant Editor	Level-8 (47600-151100)	M.A, Kashmiri, M. Phil, Ph.D., PG Diploma Course in Spoken and Literary Kashmiri	01/02/1973	08/09/2006	11/12/2010	31/01/2033	Divisional Office Kashmir
03	Sh. Mohd. Salim Khan Assistant Editor Urdu (I/c Editor Urdu/Persian)	Level-8 (47600-151100)	M.A, Urdu M. Phil	19/11/1975	17/06/2009	15/02/2011	30/11/2035	Divisional Office Kashmir

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04	Dr. Gulzar Ahmad Rather Assistant Editor (Kashmiri)	Level-8 (47600-151100)	M.A, Kashmiri M.Phil, Ph.D.	15/01/1972	15/03/2007	09/09/2013	31/01/2032	Divisional Office Kashmir
05	Smt. Reeta Rani Assistant Editor (Dogri)	Level-8 (47600-151100)	M.A, Dogri	25/12/1978	10/05/2007	09/09/2013	31/12/2038	Divisional Office Jammu
06	Dr. Chanchal Sharma Assistant Editor (Dogri)	Level-8 (47600-151100)	M.A, M.Phil, Dogri Ph.D (Dogri) PG Diploma in journalism and Mass Com.	13/12/1969	10/05/2007	09/09/2013	31/12/2029	Divisional Office Jammu
07	Sh. Yash Paul Assistant Editor (Dogri)	Level-8 (47600-151100)	M.A, Dogri M.Phil (Dogri)	15/04/1977	12/12/2009	15/06/2017	30/04/2037	Divisional Office Jammu

**CULTURAL CADRE**

**Special Officer for Cultural Activities (Level-10A (56600-179800))**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Assadullah Wani Special Officer for Cultural Activities	(Level-10 A (56600-179800))	M. A, Hindustani Music	01/01/1975	09/10/2006	30/03/2010	31/12/2034	Sub-Office, Doda
02	Sh. Sanjeev Gupta Special Officer for Cultural Activities(in lower grade) /CSpecial Officer for Cultural Activities (in Higher Grade)	Level-8 (47600-151100)	B. A. Music M. A. Indian Theatre	06/10/1973	13/11/2002	16/01/2012	31/10/2033	Sub-office Kathua
03	Dr. Alamdar Hussain Shah Special Officer for Cultural Activities(in lower grade)	Level-8 (47600-151100)	M.A, Urdu, B.Ed. Ph.D.	03/11/1974	01/07/2008	01/07/2012	30/11/2034	Sub-office Rajouri

**Note:-**

ii) S/Shri Tsewang Paljour and Nazir Hussain, Special Officer for Cultural Activities Grade-I have been transferred along-with post to Ladakh vide orders bearing endorsement No. AdmE/2010-11/1971-79 dated.07/07/2011 and No.PF-264/2015-16/2319-25 dated. 14/07/2015. Both of them have opted for UT of Ladakh and in pursuance of Section91 of Reorganisation Act,2019, these officers are part and parcel of UT of Ladakh. On the basis of this fact they have not been shown in the seniority list of UT of J&K.



JAMMU AND KASHMIR  
ACADEMY OF ART CULTURE & LANGUAGES  
SRINAGAR/JAMMU

Annexure - 'B'

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Sub: Tentative Seniority list of Non-Gazetted Staff of JKAACL as it stood on 01/01/2025.

Executive Cadre								
Accountant Level 6-B (35600-112800)								
S. No	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting.
01	Sh. Hilal Hassan Accountant	Level 6-B (35600-112800)	10+2	10/11/1966	13/08/1987	02/09/2006	30/11/2026	Central office Srinagar
02	Sh. Jai Kumar Accountant	Level 6-B (35600-112800)	B. Com. (SAC Pass)	15/12/1965	09/03/1989	09/07/2011	31/12/2025	Divisional Office Jammu
Head Assistant Level 6B (35600-112800)								
01	Sh. Abdul Gani Shah Head Assistant	Level 6-B (35600-112800)	B. A. (SAC Pass)	21/07/1968	05/02/1990	14/10/2016	31/07/2026	Central Office Srinagar
Accounts Assistant Level-5 (29200-92300)								
01	Sh. Ramesh Singh Accounts Assistant	Level-5 (29200-92300)	Matric	30/06/1970	02/08/1993	14/09/2009	30/06/2030	Camp-Office Jammu
02	Sh. Ruban Kumar Accounts Assistant	Level-5 (29200-92300)	10+2	06/11/1971	02/08/1993	14/09/2009	30/11/2031	Camp Office, Jammu
03	Sh. Sunil Kumar Sharma Accounts Assistant	Level-5 (29200-92300)	10+2	14/12/1982	28/09/2006	06/06/2013	31/12/2042	Divisional office, Jammu
04	Smt. Tabinda Accounts Assistant	Level-5 (29200-92300)	M.A Sociology One year Diploma in Computers	28/01/1982	15/06/2010	16/06/2013	31/01/2042	Divisional Office, Kashmir

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**Senior Assistant, Stock Assistant, Sales Assistant, Manager Cum Store Keeper feeding cadre for promotion to the post of Head Assistant/Publication Assistant**

S. No	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Zakir Hussain Sr. Assistant (I/c Head Assistant)	Level-5 (29200-92300)	Matric	15/01/1968	24/09/1988	14/09/2009	31/01/2028	On deputation to UT of Ladakh.
02	Sh. Manzoor Ahmad Dar Sr. Assistant	Level-5 (29200-92300)	Matric	04/02/1965	22/12/1992	14/09/2009	28/02/2025	Divisional Office Kashmir
03	Sh. M. Ayoub Dar Sr. Assistant	Level-5 (29200-92300)	10+2	04/06/1966	16/04/1994	14/09/2009	30/06/2026	Divisional Office Kashmir
04	Sh. Ram Raj Sharma Sr. Assistant	Level-5 (29200-92300)	10+2	22/03/1971	04/07/1996	05/06/2010	31/03/2031	Divisional Office Jammu
05	Sh. Shabir Ahmad Mir, Stock Assistant	Level-4 (25500-81100)	M.A English, B.Ed., Dip in Computer. SAC Pass.	12/10/1975	28/09/2006	05-06-2010	31/10/2035	Divisional Office Kashmir
06	Smt. Shabnum Ahmad Sr. Assistant	Level-5 (29200-92300)	B.A.	15/02/1971	11/09/2006	17/07/2010	28/02/2031	Divisional Office Kashmir
07	Sh. Irshad Ahmad Baba Sr. Assistant	Level-5 (29200-92300)	M.A, Education B.Ed. PGDIT SAC Pass	25/10/1980	28/09/2006	17/07/2010	31/10/2040	Central Office Srinagar
08	Sh. Mubashir Ahmad Kanth Sr. Assistant	Level-5 (29200-92300)	B.Com. Diploma in Computer SAC Pass	29/11/1974	28/09/2006	17/07/2010	30/11/2034	Divisional Office Kashmir
09	Sh. Reyaz Hussain Shah Sr. Assistant	Level-5 (29200-92300)	B.Sc., B. Ed. Diploma in Stenography, National Trade Certificate in Stenography	08/05/1974	09/10/2006	17/07/2010	31/05/2034	Central Office
10	Sh. Ab. Hamid Shiekh Sr. Assistant	Level-5 (29200-92300)	11 <sup>th</sup> (P.U.C)	30/12/1977	29/01/2002	13/12/2010	31/12/2037	Central Office Srinagar
11	Sh. Sanjay Kumar Mehta Stock Assistant	Level-4 (25500-81100)	Matric	08/10/1971	08/01/1991	23/07/2011	31/10/2031	Divisional Office Jammu
12	Sh. Asgar Hussain Manager-cum-Store Keeper	Level-4 (25500-81100)	Matric	03/03/1968	16/10/1989	23/07/2011	31/03/2028	Sub-office Doda

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13	Sh. Gulab Saify Sr. Assistant	Level-5 (29200-92300)	B.A	04/07/1966	28/09/2006	23/07/2011	31/07/2026	Sub-office Doda
14	Sh. Mansoor Ali Sr. Assistant	Level-5 (29200-92300)	B. A.	01/04/1980	28/09/2006	23/07/2011	31/03/2040	Divisional Office Jammu
15	Sh. Mujtaba Ahmad Tak Sr. Assistant	Level-5 (29200-92300)	M.Sc.	12/07/1975	23/11/2006	23/07/2011	31/07/2035	Sub-office Doda
16	Sh. Zahoor Ahmad Shah Sr. Assistant	Level-5 (29200-92300)	10+2	30/10/1977	01/12/2006	06/06/2013	31/10/2037	Divisional Office Kashmir
17	Smt. Dilly Bhat Sr. Assistant	Level-5 (29200-92300)	B.A, 02 years Diploma in system management (DSM) Computer course	29/12/1971	15/06/2010	16/06/2013	31/12/2031	Central Office Srinagar
18	Smt. Deepika Abrol Sr. Assistant	Level-5 (29200-92300)	B.Sc. B. Lib. 'O' level Computer. (Foundation Course Passed)	25/11/1987	15/06/2010	12/02/2014	30/11/2047	Divisional Office Jammu
19	Sh. Owais Rashid Sr. Assistant	Level-5 (29200-92300)	M.A. One year Diploma in Computer.(Foundation Course Passed)	06/03/1990	19/01/2008	14/10/2016	31/03/2050	Central Office Srinagar

#### Legal Assistant Level-4 (25500-81100)

01	Sh. Safder Rashid Legal Assistant	Level-4 (25500-81100)	B.A, L.L.B	18/02/1974	31/05/2018	Nil	28/02/2034	Camp-office, Jammu
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#### Junior Assistant, Sales Assistant, Packaging Assistant Level-4 (25500-81100)

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Shahzad Ahmad Khan Jr. Assistant (I/c Sr. Assistant)	Level-4 (25500-81100)	10+2 One year Diploma in Computer	08/04/1977	01/12/2006	17/07/2010	30/04/2037	Central Office Srinagar
02	Smt. Birjees Akhter Jr. Assistant (I/c Sr. Assistant)	Level-4 (25500-81100)	M.Sc.(Comp. Science) (Foundation Course Passed)	05/03/1983	17/07/2010	Nil	31/03/2043	Divisional Office Kashmir

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03	Sh. Mohamad. Ishfaq Mir Jr. Assistant (I/c Sr. Assistant)	Level-4 (25500-81100)	M.Com. One year Diploma in Computer Application. (Foundation Course Passed)	26/03/1980	17/07/2010	Nil	31/03/2040	Divisional Office Kashmir
04	Sh. Sarabmeet Singh Jr. Assistant (I/c Sales Assistant)	Level-4 (25500-81100)	B. Sc, 'O' level Computer	03/05/1971	17/07/2010	Nil	31/05/2031	Divisional Office Jammu (Un-authorisedly absent)
05	Sh. Khalid Bashir Jr. Assistant (I/c Sr. Assistant)	Level-4 (25500-81100)	B.Sc. L.L.B (Hon's)	17/08/1972	17/07/2010	Nil	31/08/2032	Camp-office Jammu
06	Sh. Waseem Ahmad Wani Jr. Assistant	Level-4 (25500-81100)	B.A Foundation Course passed	08/09/1987	02/07/2011	Nil	30/09/2047	Divisional Office Kashmir
07	Sh. Imran Yousuf Baroo Jr. Assistant	Level-4 (25500-81100)	B. Com	24/03/1982	01/12/2006	23/07/2011	31/03/2042	Divisional Office Kashmir
08	Sh. Amjad Khan Jr. Assistant	Level-4 (25500-81100)	Fazil Urdu/ Matric	01/02/1985	16/11/2006	23/07/2011	31/01/2045	Sub-Office Rajouri
09	Sh. Farooq Ahmad Bhat Jr. Assistant	Level-4 (25500-81100)	B.Sc. Computer certificate Foundation Course passed	11/12/1969	01/12/2006	23/07/2011	31/12/2029	Divisional Office Kashmir
10	Sh. Tahir Ahmad Sheikh Jr. Assistant	Level-4 (25500-81100)	M.A, Kashmiri B.Ed.	30/12/1988	01/12/2006	23/07/2011	31/12/2028	Divisional Office Kashmir
11	Sh. Vipin Sharma Sales Assistant G-II	Level-2 (19900-63200)	10+2	04/02/1984	16/11/2006	23/07/2011	28/02/2044	Divisional Office Jammu
12	Sh. Showket Ali Jr. Assistant	Level-4 (25500-81100)	10+2	07/05/1974	28/09/2006	23/07/2011	31/05/2034	Sub-office Kathua

**Packer — Level SL-2 (15900-60400)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
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01	Sh. Parshotam Lal Packer	Level SL-2 (15900-50400)	Middle	20/11/1971	24/11/1992	02/09/2008	30/11/2031	Divisional Office Jammu
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**Orderly/ Chowkidar/ Orderly Cum Chowkidar/ Sweeper ---SL1 (14800-47100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Smt. Mehbooba Banoo Orderly/Jamadar G-II (I/c Jamadar G-I)	SL 2(15900-50400)	Middle	17/09/1967	03/09/2003	29/08/2011 Jamadar G-II	30/09/2027	Divisional Office Kashmir
02	Sh. Kishore Kumar Orderly (I/c Jr. Assistant, Grade released)	Level-4 (25500-81100)	Matric	07/01/1975	16/03/2003	—	31/01/2035	Divisional Office Jammu
03	Smt. Santoosh Kumari Orderly/Jamadar G-II (I/c Jamadar G-I)	SL 2 (15900-50400)	Middle	10/05/1969	24/06/2008	29/08/2011 Jammadar G-II	31/05/2029	Divisional Office Jammu
04	Sh. Mohd Ashraf Najar Orderly (I/c Jr. Assistant, Grade released)	Level-4 (25500-81100)	Matric	18/03/1968	28/09/2006	—	31/03/2028	Divisional Office Kashmir
05	Sh. Aijaz Hussain Mir Orderly (I/c Stage Hand)	SL1 (14800-47100)	Middle	13/05/1968	16/11/2008	—	31/05/2028	Sub-Office Doda
06	Sh. Arun Masih Sweeper	SL1 (14800-47100)	Middle	08/12/1978	23/11/2006	—	31/12/2038	Divisional Office Jammu
07	Sh. Riyaz Ahmad Bhat Orderly (I/c Jr. Assistant, Grade released)	Level-4 (25500-81100)	10+2	13/04/1973	01/12/2006	—	30/04/2033	Divisional Office Kashmir
08	Sh. Daljeet Kumar Orderly (I/c Jr. Assistant, Grade released)	Level-4 (25500-81100)	Matric	12/02/1979	01/12/2006	—	28/02/2039	Divisional Office Kashmir
09	Sh. Ab. Rashid Ganie Orderly	Level-4 (25500-81100)	Matric	01/03/1972	01/12/2006	—	28/02/2032	Divisional Office Kashmir

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	(I/c Jr. Assistant Grade released)							
10	Sh. Padma Angchuk Chowkidar (I/c Packaging Assistant)	SL1 (14800-47100)	10+2	15/02/1977	10/09/2011	—	28/02/2037	On Deputation to UT of Ladakh.
11	Sh. Ghulam Mohd Mochi Sweeper	SL1 (14800-47100)	Middle	01/01/1973	10/09/2011	—	31/12/2032	Central office Srinagar
12	Sh. Kaiser Mohammad Sweeper	SL1 (14800-47100)	10+2	24/06/1991	10/09/2011	—	30/06/2051	Divisional Office Kashmir
13	Sh. Shakeel Ahmad Sweeper	SL1 (14800-47100)	Under Matric	25/03/1980	10/09/2011	—	31/03/2040	Divisional Office Kashmir
14	Smt. Anju Sandhu Sweeper	SL1 (14800-47100)	9 <sup>th</sup>	07/09/1975	10/09/2011	—	30/09/2035	Divisional Office Jammu
15	Sh. Mohd. Rafi Wani Orderly-cum-Chowkidar (I/c Jr. Assistant)	SL1 (14800-47100)	10+2	17/07/1979	12/09/2011	—	31/07/2039	Sub-office Doda
16	Sh. Mohammad Asif Orderly-cum-Chowkidar (I/c Jr. Assistant)	SL1 (14800-47100)	10+2	17/08/1982	12/09/2011	—	31/08/2042	Divisional Office Kashmir
17	Sh. Shakeel Ahmed Orderly-cum-Chowkidar	SL1 (14800-47100)	Matric	01/01/1982	12/09/2011	—	31/12/2041	Sub-Office, Rajouri
18	Sh. Joginder Kumar Orderly-cum-Chowkidar	SL1 (14800-47100)	Matric	28/04/1977	12/09/2011	—	30/04/2037	Sub-Office Kathua
19	Sh. Rakesh Kumar Orderly-cum-Chowkidar	SL1 (14800-47100)	10+2, Financial Accounting course, Diploma in Computer Software Applications	05/04/1971	12/09/2011	—	30/04/2031	Divisional Office Jammu
20	Sh. Ghulam Mohi-ud-Din Dar Orderly-cum-Chowkidar	SL1 (14800-47100)	Matric 11 <sup>th</sup>	03/01/1975	12/09/2011	—	31/01/2035	Central office Srinagar
21	Sh. Habibullah Lone Orderly-cum-Chowkidar	SL1 (14800-47100)	B.A	18/04/1974	12/09/2011	—	30/04/2034	Central office Srinagar

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22	Sh. Majid Khan Orderly-cum-Chowkidar	SL1 (14800-47100)	Matric	25/06/1986	12/09/2011	—	30/06/2046	Divisional Office Kashmir
23	Sh. Rashid Hussain Orderly	SL1 (14800-47100)	10+2	01/12/1989	17/09/2011	—	30/11/2049	Sub-Office, Rajouri
24	Sh. Ghara Ram Orderly	SL1 (14800-47100)	10+2	10/03/1984	17/09/2011	---	31/03/2044	Divisional Office Jammu
25	Sh. Rashid Hassan Butt Orderly	SL1 (14800-47100)	10+2	27/08/1982	17/09/2011	—	31/08/2042	Divisional Office Jammu
26	Sh. Hamashar Singh Chowkidar	SL1 (14800-47100)	10+2	13/04/1982	17/09/2011	—	30/04/2042	Divisional Office Jammu
27	Sh. Ramneek Singh Chowkidar	SL1 (14800-47100)	Matric	07/01/1991	17/09/2011	---	31/01/2051	Divisional Office Jammu
28	Sh. Mohammad Sahil Chowkidar	SL1 (14800-47100)	10+2	25/11/1987	17/09/2011	—	30/11/2047	Divisional Office Kashmir
29	Sh. Abdul Hameed Bhat Chowkidar	SL1 (14800-47100)	10+2	02/02/1981	17/09/2011	—	28/02/2041	Divisional Office Kashmir
30	Sh. Altaf Ahmed Khan Orderly	SL1 (14800-47100)	Matric	03/03/1985	03/10/2011	—	31/03/2045	Central Office Srinagar
31	Sh. Miskeen Shah Orderly	SL1 (14800-47100)	Matric	15/02/1982	03/10/2011	—	28/02/2042	Central Office Srinagar
32	Sh. Ulfat Rashid Wani Orderly	SL1 (14800-47100)	B.A. (Stenography from ITI)	01/01/1986	03/10/2011	—	31/12/2045	Divisional Office Kashmir
33	Sh. Gurmeet Singh Orderly	SL1 (14800-47100)	10th, Diploma in Computer Applications & Multilingual DTP, Diploma in Calligraphy, Diploma course in Urdu Language (NCPUL)	09/03/1976	03/10/2011	—	31/03/2036	Divisional Office Kashmir
34	Sh. Ghulam Qadir Lone Orderly	SL1 (14800-47100)	10+2	01/03/1973	03/10/2011	—	28/02/2033	Divisional Office Kashmir

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35	Sh. Farooq Ahmad Wani Sweeper	SL1 (14800-47100)	Middle	15/05/1987	04/10/2011	—	30/05/2047	Sub-office, Doda
36.	Smt. Taruna Sawant Orderly	SL1 (14800-47100)	B.A / B-Ed	28/12/1979	20/11/2024	—	31/12/2039	Camp Office, Jammu

**Gardener SL1 (14800-47100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Gh. Rasool Wani Gardner (I/c Jamadar G-I)	SL1 (14800-47100)	Middle	01/04/1965	31/08/1989	16/09/2006	31/03/2025	Central Office Srinagar
02	Sh. Vijay Kumar Gardener (I/c Head Gardner)	SL1 (14800-47100)	Matric	02/04/1970	16/11/2006	—	30/04/2030	Divisional Office Jammu

**Editorial Cadre**

**Research Assistant Level- 6 E (35900-113500)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh Mohd. Maqbool Alyee Research Assistant (Kashmiri)	Level- 6 E (35900-113500)	M.A, Kashmiri, M. Phil.	07/06/1967	15/03/2007	—	30/06/2027	Divisional Office Kashmir
02	Sh. Sami-Ullaha Bhat Research Assistant (Urdu) (I/c Assistant Editor Urdu)	Level- 6 E (35900-113500)	M.A Urdu, M. Phil.	15/11/1977	06/07/2011	—	30/11/2037	Divisional Office Kashmir
03	Sh. Mohammad Iqbal Lone Research Assistant, Urdu	Level- 6 E (35900-113500)	M.A, M. Phil (Urdu)	05/04/1982	23/07/2011	—	30/04/2042	Divisional Office Kashmir
04	Smt. Asmat Aziz Research Assistant (Kashmiri)	Level- 6 E (35900-113500)	M.A Urdu, B.Ed.	27/02/1981	16/11/2010	16/11/2015	28/02/2041	Divisional Office Kashmir

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**Field Assistant Level-4 (25500-81100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Mehmood Riyaz Field Assistant (Gojri) IC Research Assistant Gojri	Level -4 (25500-81100)	M.A Urdu	01/01/1974	08/07/2008	Nil	31/12/2033	Divisional Office Jammu
02	Sh. Abdul Wahid Khan Field Assistant (Pahari) IC Research Assistant Pahari	Level -4 (25500-81100)	M.A Urdu	05/05/1978	30/12/2009	Nil	31/05/2038	Divisional Office Kashmir

**Cultural Cadre**

**Sr. Staff Artist —Level 6 E (35900-113500)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Bupinder Singh Sr. Staff Artist (IC Choreographer)	Level 6 E (35900-113500)	B.A Music	04/03/1969	15/11/2002	08/06/2010	31/03/2029	Divisional Office Jammu

**Assistant Cultural Officer—Level 6 E(35900-113500)**

01	Sh. Shah-ud-Din Assistant Cultural Officer (IC Special officer for Cultural Activities (In lower grade)	Level 6 E (35900-113500)	M.A Urdu	01/06/1978	04/02/2011	Nil	31/05/2038	Sub-office Doda
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**Junior Staff Artist Level 6(35400-112400)**

01	Sh. Anil Tickoo Jr Staff Artist (IC Assistant Cultural Officer)	Level 6 (35400-112400)	M.Sc. (Physics)	28/06/1970	29/06/2002	Nil	30/06/2030	Camp Office Jammu
02	Sh. Rashid Jahangir Jr. Staff Artist (IC Assistant Cultural Officer)	Level 6 (35400-112400)	B.Mus.	10/12/1977	28/09/2006	24/08/2010	31/12/2037	Sub-office Doda

Inter-se-seniority in respect of Jr. Staff Artists is tentative till outcome of the opinion/decision of Adm. Department/GAD.

Distribution Assistant --Level 6 (35400-112400)								
S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Smt. Nusrat Jan Distribution Assistant  (Uc Sr. Staff Artist)	Level 6 (35400-112400)	M.A Sociology	01/03/1969	12/09/2006	Nil	28/02/2029	Divisional Office Kashmir
02	Smt. Yasmeen Tahir Distribution Assistant  (Uc Sr. Staff Artist)	Level 6 (35400-112400)	B.F.A	02/11/1974	12/09/2006	Nil	30/11/2034	Divisional Office Kashmir

**Note:**  
The post of Costume Designer and Makeup Man re-designated as Distribution Assistant in 2008 vide Academy Order No: 20 of 2008 dated 15/03/2008.

Cultural Assistant Level 6 (35400-112400)								
S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Irshad Hussain Cultural Assistant (Uc Assistant Exhibition Officer)	Level 6 (35400-112400)	10+2	12/02/1967	22/11/1989	23/11/2006	28/02/2027	Divisional Office Jammu
02	Sh. Aijaz-ul-Ramzan Cultural Assistant	Level 6 (35400-112400)	M.A English M.A Kashmiri	24/01/1971	08/07/2008	Nil	31/01/2031	Divisional Office Kashmir
03	Sh. Zahoor Ahmad War Cultural Assistant	Level 6 (35400-112400)	B.Sc.	02/02/1975	09/09/2009	Nil	28/02/2035	Divisional Office Kashmir

**Technical Cadre**

Foreman Level-6 (35400-112400)								
S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Kingi Singh Foreman	Level-6 (35400-112400)	Middle	04/03/1966	31/08/1987	12/02/2014	31/03/2026	Divisional Office Kashmir

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**Operators ———Level-4 (25500-81100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Lokesh Chander Mike Operator	Level-4 (25500-81100)	Matric ITI in Electronic mechanic trade	06/07/1972	13/11/2002	Nil	31/07/2032	Divisional Office Jammu
02	Sh. Ajaz Ahmad Saboon Mike Operator	Level-4 (25500-81100)	Matric	05/09/1968	17/06/1988	02/09/2006	30/09/2028	Divisional Office Kashmir
03	Sh. Tariq u Rasool Generator Operator	Level-4 (25500-81100)	10+2	01/10/1973	13/11/2002	02/09/2006	30/09/2033	Divisional Office Kashmir
04	Sh. Bimal Kumar Project Operator	Level-4 (25500-81100)	Matric	16/10/1967	06/09/1989	02/09/2006	31/10/2027	Divisional Office Jammu
05	Sh. Pankaj Sharma Lite Operator	Level-4 (25500-81100)	B.A. Diploma in Computer Software Application	06/10/1972	13/11/2002	12/12/2007	31/10/2032	Divisional Office Jammu
06	Sh. Mohd. Saleem Sheikh Mike Operator	Level-4 (25500-81100)	Middle	01/05/1965	04/07/1987	18/11/2013	30/04/2025	Divisional Office Kashmir Presently working with Pahari Advisory Board
07	Sh. Sham Lal Generator Operator	Level-4 (25500-81100)	Middle	08/09/1965	10/10/1988	12/02/2014	30/09/2025	Divisional Office Jammu
08	Sh. Ghulam Hassan Dar Mike Operator	Level-4 (25500-81100)	10+2	01/01/1972	16/10/2000	12/02/2014	31/12/2031	Divisional Office Kashmir

**Stage Hand /Stage Hand-Cum-Operator Level- 2 (19900-63200)**

01	Sh. Mohammad Amin Mir Stage Hand	Level- 2 (19900-63200)	Middle	01/01/1967	01/09/1989	24/12/2014	31/12/2026	Divisional Office Kashmir
02	Sh. Trilok Singh Stage Hand	Level- 2 (19900-63200)	Middle	03/08/1972	21/12/1992	24/12/2014	31/08/2032	Divisional Office Kashmir
03	Sh. Tara Chand Stage Hand-cum- Operator	Level- 2 (19900-63200)	Middle	01/05/1970	16/04/1993	24/12/2014	30/04/2030	Divisional Office Jammu

<b>Driver Level-4 (25500-81100)</b>								
01	Sh. Efraim Masih (Sabarwal) Driver	Level-4 (25500-81100)	Middle	25/03/1971	19/05/1989	02/09/2011	31/03/2031	Divisional Office Jammu
02	Sh. Jahangir Ahmad Sheikh Driver	Level-4 (25500-81100)	Middle	01/01/1984	28/09/2006	29/09/2011	31/12/2043	Central Office
<b>Driver Level- 2 (19900-63200)</b>								
01	Sh. Bishan Dutt Driver	Level- 2 (19900-63200)	Matric	07/01/1967	19/01/2008	Nil	31/01/2027	Divisional Office Jammu
02	Sh. Khursheed Ahmad Driver	Level- 2 (19900-63200)	10+2	01/04/1983	19/01/2008	Nil	31/03/2043	Central Office Srinagar
03	Sh. Mohammad Arif Chesti, Driver	Level- 2 (19900-63200)	Adeeb	01/06/1967	31/05/2018	Nil	31/05/2027	Central Office Srinagar
<b>Head Katib—Level 6 E (35900-113500)</b>								
01	Sh. Mohd. Anwar Shah Head Katib	Level 6 E (35900-113500)	Graduation 03 years Diploma in Calligraphy	25/01/1967	01/05/1996	15/09/2012	31/01/2027	Divisional Office Kashmir
<b>Katib—Level- 6 (35400-112400)</b>								
01	Sh. Imtiyaz Ahmad Khan Katib	Level- 6 (35400-112400)	Matric 03 year Diploma in Calligraphy	31/05/1976	27/06/2003	15/09/2012	31/05/2036	Divisional Office Kashmir
02	Sh. Bashir Ahmad Najar Katib	Level- 6 (35400-112400)	Matric, Diploma in Computer (Urdu)	03/07/1972	05/09/2006	27/12/2014	31/07/2032	Divisional Office Kashmir
<b>Senior Instructor Calligraphy G-II Level -5 (29200-92300)</b>								
S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Ms Afiya Qari Sr. Instructor Calligraphy G-II	Level -5 (29200-92300)	Aal-e-Deeniyat (Urdu) + English pass out from J&K BOSE, Three year Diploma in Calligraphy	07/04/1970	04/09/2006	09/09/2017	30/04/2030	Divisional Office Kashmir



**Junior Instructor Calligraphy Level - 4 (25500-81100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Smt. Waheeda Akhter Jr. Instructor Calligraphy	Level- 4 (25500-81100)	Dabeer-e-Adab Three year Diploma in Calligraphy	2/04/1965	04/09/2008	Nil	30/04/2025	Divisional Office Kashmir
02	Sh. Jameel Ansari Jr. Instructor Calligraphy	Level- 4 (25500-81100)	10+2 Three year Diploma in Calligraphy	29/03/1973	06/09/2008	Nil	31/03/2033	Divisional Office Kashmir

**Computer Operator Urdu—Level- 4 (25500-81100)**

S. No.	Name of Officer with designation	Pay Level	Qualification	D. O. Birth	Date of 1 <sup>st</sup> appointment	Date of promotion	Date of Retirement	Present place of posting
01	Sh. Imtiyaz Ahmad Sharqi Computer Operator (Urdu)	Level- 4 (25500-81100)	10+2 One year Diploma in Computer and Short term course in In-page Urdu	09/12/1982	04/11/2009	—	31/12/2042	Divisional Office Kashmir

**Library Cadre**

01	Smt. Shazia Bashir (I/c Publication Officer J)	Level 6E (35900-113500)	M. Phill Library Science	1/11/1976	28/10/2004	2011	31/10/2036	Divisional Office, Jammu The official has been attached with Divisional office, Kashmir vide No:Adm/E/26/2013-14/2011-22 dated 27/1/2015.
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Note:- i) Smt. Shazia Bashir has been placed as I/C Publication Officer, Jammu vide Academy order No.28 of 2014 dated 24/12/2014.  
 ii) The seniority of the official is tentative as the matter is sub-judice before the Hon'ble High Court at Srinagar in SWP No. 426/2023.